

MB Management Company

Agent for CATCH Neighborhood Housing

19 Old Suncook Road, 4204
Concord, NH 03301

Phone: (603) 223-0810 Fax: (603) 223-0934

www.mbmanagement.com

www.CATCHhousing.org

Dear Housing Applicant:

Thank you for your interest in MB Management Company, Agent for CATCH Neighborhood Housing. We look forward to you applying with us! Please fill out the application **COMPLETELY** to the best of your ability and return it to our main office. If a unit you are interested in is currently available we will process your application immediately, otherwise your name will be placed on our waiting list until a unit becomes available. **Please be sure to contact us if you have any changes in your telephone number, address, or monthly income so that we can maintain a current application.**

We screen all applicants very carefully, and we thoroughly verify all information provided to us on the rental application as well as other sources available to us. **We will process a credit report, a criminal check and will verify employment of all members of the household.** We will also check previous and current rental history. The same screening and verification process is used for every applicant - fair, consistent and uniform.

Please return the application along with copies of photo IDs and Social Security cards for all that will reside in the apartment.

All applicant households must qualify under the desired property's income limit (See attached properties sheet);

<u># in Household</u>	<u>60% LIHTC Limit</u>	<u>50% LIHTC Limit</u>	<u>80% Limit</u>	<u>60% HOME Limit</u>	<u>50% HOME Limit</u>
1	\$32,280.00	\$26,900.00	\$42,950.00	\$32,220.00	\$26,850.00
2	\$36,840.00	\$30,700.00	\$49,100.00	\$36,840.00	\$30,700.00
3	\$41,460.00	\$34,550.00	\$55,250.00	\$41,460.00	\$34,550.00
4	\$46,080.00	\$38,400.00	\$61,350.00	\$46,020.00	\$38,350.00
5	\$49,740.00	\$41,450.00	\$66,300.00	\$49,740.00	\$41,450.00
6	\$53,460.00	\$44,550.00	\$71,200.00	\$53,400.00	\$44,500.00

Thank you for requesting an application with MB Management Company. We sincerely hope that we can be of service to you.

Sincerely,

Gerald Walsh

Gerald Walsh
Independent Multi-Site Manager
MB Management Company
Agent for CATCH Neighborhood Housing



MB Management Company

Agent for CATCH Neighborhood Housing

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Concord, NH 03301

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Housing Credit Program Applicant Questionnaire

Household Information

List all household members (including yourself) that are applying to live in this apartment with you.

Name <small>First, Middle Initial, Last</small>	Relationship to Head of Household <small>(Wife, Child, Husband, etc)</small>	Children Residence Status <small>(Full/Part)</small>	Full Time Student <small>Yes/No</small>	Race <small>1. Caucasian 2. Afr. Amer. 3. Hispanic 4. Other</small>	Sex <small>M/F</small>	Social Security Number <small>xxx-xx-xxxx</small>	Birth Date <small>Mm/dd/yyyy</small>
	HOH						

Current Address: _____

Daytime Phone: _____ **Evening Phone:** _____

YES **NO**

- 1. Do you expect any additions to the household within the next twelve months?**
 Name & Relationship: _____
 Explanation: _____
- 2. Is there anyone living with you now who won't be living with you at this property?**
 Name & Relationship: _____
 Explanation: _____
- 3. Do you have full custody of your child(ren)?** *(If no, obtain proof of amount of time child{ren} will be living in unit.)*
 Explanation: _____
- 4. Are there any absent household members who under normal conditions would live with you?** *(For example, a spouse away in the military.)*
 Explanation: _____
- 5. Does your household have or anticipate having any pets other than those used as service animals?**

Rental History

YES

NO

6. Have you or any one else named on this application filed for bankruptcy?

Explanation: _____

7. Have you or any one else named on this application been convicted of a felony?

Explanation: _____

8. Have you or any one else named on this application been convicted for dealing or manufacturing illegal drugs

Explanation: _____

9. Have you or any one else named on this application been convicted of property damage?

Explanation: _____

10. Have you or any one else named on this application been evicted from a rental unit of any type including an apartment, home, mobile home or trailer?

Explanation: _____

Housing References

List the past THREE years of housing references. (If additional space is required, use the back of this page.)

	<u>Landlord's Name/Address</u>	<u>Your Address</u>	<u>Own/Rent</u>	<u>Dates</u>
Name:	_____	_____	Own <input type="radio"/>	From: _____
Address:	_____	_____	Rent <input type="radio"/>	To: _____
Phone:	() _____	_____		
Name:	_____	_____	Own <input type="radio"/>	From: _____
Address:	_____	_____	Rent <input type="radio"/>	To: _____
Phone:	() _____	_____		
Name:	_____	_____	Own <input type="radio"/>	From: _____
Address:	_____	_____	Rent <input type="radio"/>	To: _____
Phone:	() _____	_____		

Personal Reference

List a personal reference other than a relative.

Name: _____
 Address: _____
 Phone: _____ Relationship: _____ Years Known: _____

Vehicle Identification

List vehicle information for all vehicles that are owned or operated by any household member.

	<u>Tag/License Plate #</u>	<u>State Issued</u>	<u>Make/Model/Year</u>
Vehicle #1:	_____	_____	_____
Vehicle #2:	_____	_____	_____

Emergency Contact

List someone in the area that is not already on the application.

Name: _____
Address: _____
Phone: _____ Relationship: _____ Years Known: _____

Income Information

Income is counted for anyone 18 or older (unless legally emancipated). However, if the income is unearned income such as a grant or benefit, it is counted for all household members including minors.

Include all income anticipated for the next 12 months.

Do YOU or ANYONE in your household receive OR expect to receive income from:

YES

NO

11. **Employment wages or salaries?** *(Include overtime, tips, bonuses, commissions and payments received in cash.)*

Household Member

Name of Company

Amount

_____	_____	_____
_____	_____	_____
_____	_____	_____

12. **Self-employment?** *(Include overtime, tips, bonuses, commissions and payments received in cash.)*

Household Member

Type of Business

Amount

_____	_____	_____
_____	_____	_____

13. **Regular pay as a member of the Armed Forces/Military?**

Household Member

Base Name & Branch

Amount

_____	_____	_____
_____	_____	_____

14. **Unemployment benefits or workman's compensation?**

Household Member

Case Worker

Amount

_____	_____	_____
_____	_____	_____

YES

NO

15. Public Assistance, General Relief or Temporary Assistance for Needy Families (TANF)?

Household Member

Case Worker

Amount

16. (a) Child support or Alimony?

(We must count court-ordered support whether or not it is received unless legal action has been taken to remedy. We must also count support that is not court-ordered rather received directly from payer.)

Household Member

Payer

Amount

(b) How is the support received? *(Check all that apply)*

Child Support Enforcement Agency

Name of Agency: _____

Court of Law

Name of Court: _____

Directly from Individual

Name of Person: _____

Other

Explain: _____

(c) If support/alimony is court-ordered but not actually received, are you taking legal action to remedy?

Explanation: _____

17. Social Security, SSI or any other payments from the Social Security Administration?

Household Member

SSA Office

Amount

18. Regular payments from a Veteran's benefit, pension, retirement benefit or annuities?

Household Member

Source of Benefit

Amount

19. Regular payments from a severance package?

Household Member

Source of Benefit

Amount

20. Regular payments from any type of settlement? *(For example, insurance settlements.)*

Household Member

Source of Benefit

Amount

21. Regular gifts or payments from anyone outside of the household?

(This includes anyone supplementing your income or paying any of your bills.)

Household Member

Source of Benefit

Amount

<u>YES</u>	<u>NO</u>										
o	o	22. Regular payments from lottery winnings or inheritances?									
		<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><u>Household Member</u></td> <td style="width: 33%; text-align: center;"><u>Source of Benefit</u></td> <td style="width: 33%; text-align: center;"><u>Amount</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<u>Household Member</u>	<u>Source of Benefit</u>	<u>Amount</u>	_____	_____	_____	_____	_____	_____
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_____	_____	_____									
_____	_____	_____									
o	o	23. Regular payments from rental property or other types of real estate transactions?									
		<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><u>Household Member</u></td> <td style="width: 33%; text-align: center;"><u>Source of Benefit</u></td> <td style="width: 33%; text-align: center;"><u>Amount</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<u>Household Member</u>	<u>Source of Benefit</u>	<u>Amount</u>	_____	_____	_____	_____	_____	_____
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_____	_____	_____									
_____	_____	_____									
o	o	24. Any other income sources or types not listed?									
		<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><u>Household Member</u></td> <td style="width: 33%; text-align: center;"><u>Source of Benefit</u></td> <td style="width: 33%; text-align: center;"><u>Amount</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<u>Household Member</u>	<u>Source of Benefit</u>	<u>Amount</u>	_____	_____	_____	_____	_____	_____
<u>Household Member</u>	<u>Source of Benefit</u>	<u>Amount</u>									
_____	_____	_____									
_____	_____	_____									
o	o	25. Do you or any other household members expect any changes to your income in the next 12 months?									
		Explanation: _____									

Asset Information:

Include all assets held and the income derived from the asset. INCLUDE ALL ASSETS HELD BY ALL HOUSEHOLD MEMBERS INCLUDING MINORS.

Do YOU or ANYONE in your household hold:

<u>YES</u>	<u>NO</u>										
o	o	26. Checking or savings account?									
		<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><u>Household Member</u></td> <td style="width: 33%; text-align: center;"><u>Financial Institute</u></td> <td style="width: 33%; text-align: center;"><u>Amount</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<u>Household Member</u>	<u>Financial Institute</u>	<u>Amount</u>	_____	_____	_____	_____	_____	_____
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_____	_____	_____									
_____	_____	_____									
o	o	27. CDs, money market accounts, or treasury bills?									
		<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><u>Household Member</u></td> <td style="width: 33%; text-align: center;"><u>Financial Institute</u></td> <td style="width: 33%; text-align: center;"><u>Amount</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<u>Household Member</u>	<u>Financial Institute</u>	<u>Amount</u>	_____	_____	_____	_____	_____	_____
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_____	_____	_____									
_____	_____	_____									
o	o	28. Stocks, bonds or securities									
		<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;"><u>Household Member</u></td> <td style="width: 33%; text-align: center;"><u>Company or Broker</u></td> <td style="width: 33%; text-align: center;"><u>Amount</u></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<u>Household Member</u>	<u>Company or Broker</u>	<u>Amount</u>	_____	_____	_____	_____	_____	_____
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_____	_____	_____									
_____	_____	_____									
o	o	29. Trust Funds									
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<u>Household Member</u>	<u>Financial Institute</u>	<u>Amount</u>									
_____	_____	_____									
_____	_____	_____									

YES

NO

30. Pensions, IRAs, Keogh, annuities or other retirement accounts?

Household Member

Financial Institute

Amount

31. Whole life insurance policy?

Household Member

Insurance Carrier

Amount

32. Real estate, rental property, land contracts/contract for deeds, other holdings or capital gains?

(This includes your personal residence, mobile homes, vacant land, farms, vacation homes or commercial property.)

Household Member

Address of Property

Amount

33. Personal property held as an investment?

(This includes paintings, coin or stamp collections, artwork, collector or show cars, and antiques. This does not include your personal belongings such as your car, furniture or clothing.)

Household Member

Item

Amount

34. A safe deposit box?

Household Member

Financial Institute

Amount

35. Have you or any other household members disposed of or given away any asset(s) for LESS than fair market value within the past 2 years?

Household Member: _____ Amount: _____

Explanation: _____

Applicant Status

The following questions pertain to specific eligibility requirements of the Housing Credit Program.

YES

NO

36. Are you or any other ADULT household members claiming zero income?

Household Member: _____

Explanation: _____

37. Are you or any other household members (INCLUDING MINORS) currently a full-time student or expect to be one in the next 12 months? Please list ALL full-time students.

Household Member(s): _____

YES

NO

38. Will you or any ADULT household member require a live-in care attendant to live independently?

Name of Attendant: _____

Relationship (if any): _____

39. Will your household be receiving Section 8 rental assistance at time of move-in?

Name of Agency: _____

Contact Person: _____

40. Will your household be eligible or are you applying to receive Section 8 rental assistance in the next 12 months?

Expected Date: _____

Name of Agency: _____

Contact Person: _____

Signature Clause

I understand that management is relying on this information to prove my household's eligibility for the Housing Credit Program. I certify that all information and answers to the above questions are true and complete to the best of my knowledge. I consent to release the necessary information to determine my eligibility. I understand that providing false information or making false statements may be grounds for denial of my application. I also understand that such action may result in criminal penalties.

I authorize my consent to have management verify the information contained in this application for purposes of proving my eligibility for occupancy. I will provide all necessary information including source names, addresses, phone numbers, account numbers where applicable and any other information required for expediting this process. I understand that my occupancy is contingent on meeting management's resident selection criteria and the Housing Credit Program requirements.

All ADULT household members must sign below:

Signature

Date

Signature

Date

Signature

Date

Empty rectangular box for additional information or signatures.

Properties currently owned by CATCH

Select the properties in which you are interested

Select Unit Size 1BR_____ 2BR_____ 3BR_____ 4BR_____ 5BR_____

OUR PROPERTIES ARE “PET FRIENDLY.”

BOW HIGHLANDS

Decanter Drive, Bow, NH

YES___ NO___

CATCH’s newest property located in Bow, NH is located near some of NH’s best schools, has easy access to Rte 93, and spectacular views, featuring;

- 18 two bedroom townhouse apartments
- 1 two bedroom garden apartment
- 1 two bedroom HCU garden apartment
- Washer/Dryer hookups
- **Heat included**
- Private basement storage
- Off-street parking



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% LIHTC income limit.

FRIEDMAN COURT I

19 Old Suncook Road, Concord, NH

YES___ NO___

Conveniently located near Manchester Street shops and restaurants, Friedman Court I offers 54 affordable apartments, including;

- 45 two bedroom garden apartments
- 3 two bedroom HCU garden apartments
- 3 one bedroom HCU garden apartments
- 6 three bedroom townhouse apartments
- On-site laundry facilities and/or washer/dryer hook-ups
- **Heat and hot water included**
- Private storage for all apartments
- Off-street parking
- Community Room
- On-site playground



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% LIHTC or HOME income limit.

FRIEDMAN COURT II

13 Old Suncook Road, Concord, NH

YES___ NO___

Friedman Court II is a beautifully **NON-SMOKING** building featuring;

- 24 one bedroom garden apartments
- 11 one bedroom garden apartments with roll-in showers
- 4 two bedroom garden apartments
- 2 two bedroom garden apartments with roll-in showers
- On-site laundry facilities and/or washer/dryer hook-ups
- A lounge area with a fireplace and a community room
- **Heat and hot water included**
- Private storage
- Elevator



This age-restricted property is custom-designed for seniors aged 62 and older. In two person households, the head of house must be 62 or over and the co-head of household must be 55 or over.

Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% LIHTC or HOME income limit.

EASTERN AVENUE APARTMENTS

30 East Side Drive, Concord, NH

YES___ NO___

Eastern Avenue offers bright, cheery apartments with private decked entrances in the Heights district. It includes;

- 14 one bedroom garden apartments
- **Heat and hot water included**
- On-site laundry facility
- Private storage
- Off-street parking
- Hardwood floors



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 80% or 50% LIHTC income limit.

THE ENDICOTT HOTEL APARTMENTS

3 South Main Street, Concord, NH

YES___ NO___

This historic building is conveniently located in downtown Concord and offers;

- 33 one bedroom garden apartments
- 1 one bedroom HCU garden apartment
- 1 two bedroom garden apartment
- 1 two bedroom HCU garden apartment
- **All Utilities Included**
- On-site laundry facility



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 80% income limit.

EAST SIDE VILLAGE

28 East Side Drive, Concord, NH

YES___ NO___

14-16 Eastern Avenue, Concord, NH

Minutes from shopping this community located in the Heights district offers;

- 24 three bedroom townhouse apartments
- 2 three bedroom HCU townhouse apartments
- **No Utilities Included**
- Playground and community room
- Private decks and porches
- Washer/dryer hook-ups in every unit
- Private storage
- Plenty of off street parking



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 80% income limit.

EASTMAN STREET

12 Eastman Street, Concord, NH

YES___ NO___

Historic charm abounds in this four unit building located within walking distance of a tranquil park and Interstate 93. Eastman Street includes;

- 1 four bedroom garden apartment
- 1 three bedroom garden apartment
- 1 two bedroom garden apartment
- 1 one bedroom garden apartment
- **Heat and hot water included**
- Off-street parking
- On-site laundry facility



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 80% income limit.

ELM STREET

21 Elm Street, Penacook, NH

YES___ NO___

Located on a quiet street and set on the Contoocock River, Elm Street offers;

- 2 two bedroom townhouse apartments
- 2 three bedroom townhouse apartments
- **No Utilities Included**
- Private storage
- Washer/dryer hook-ups (except in Unit 4)
- Off-street parking



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 80% income limit.

PERLEY PLACE

58-66 Perley Street, Concord

YES___ NO___

Comprised of four different buildings located in the historic Abbott-Downing neighborhood, Perley Place offers;

- 2 five bedroom townhouse apartments
- 6 three bedroom townhouse apartments
- 2 two bedroom townhouse apartments
- 1 one bedroom HCU garden apartment
- **No Utilities Included**
- Full basements (except for the HCU unit)
- Washer/dryer hook-ups
- Off-street parking
- Perley Place Playground



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% LIHTC income limit.

SOUTH END 2000

Located near downtown Concord, South End 2000 is comprised of multiple buildings on four different streets, including:

57 Centre Street, Concord, NH

YES___ NO___

- 2 two bedroom townhouse apartments
- Washer/dryer hook-ups

63 South Street, Concord, NH

YES___ NO___

- 2 two bedroom townhouse apartments
- 1 three bedroom townhouse apartment
- Washer/dryer hook-ups

86/88 South State Street, Concord

YES___ NO___

- 1 two bedroom HCU garden apartment
- 1 three bedroom garden apartment
- 4 two bedroom garden apartments
- On-site laundry facility



48-50 Perley Street, Concord

YES___ NO___

- 2 four bedroom townhouse apartments
- Basements with washer/dryer hook-ups
- Private children's play area

All units at South End 2000 have **No Utilities Included** and plenty of off-street parking. Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% HOME income limit.

UNION STREET

18 Union Street, Concord, NH

Located in downtown Concord, these apartments include;

- 3 three-bedroom walk-up apartments
- 1 two bedroom garden HCU apartment
- **No Utilities Included**
- On-site laundry facility
- Parking for one vehicle per unit

YES___ NO___



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% HOME income limit.

WILLOW CROSSING

The first-ever Energy Star rated affordable housing development in New Hampshire offers energy efficient appliances and systems at two different locations, including;

24 Knoll Street, Concord, NH

- 4 three bedroom townhouse apartments
- **Heat and hot water included**
- Full basements with storage
- Washer/dryer hook-ups
- Off-street parking
- Close to area playground

YES___ NO___



41 Village Street, Penacook

- 8 three bedroom varying style apartments
- 4 three bedroom HCU garden apartments
- 4 two bedroom varying style apartments
- 4 two bedroom HCU garden apartments
- **Heat and hot water included**
- Washer/dryer hook-ups
- Off-street parking
- Private storage

YES___ NO___

Applicants must meet guidelines for Low Income Housing Tax Credit Program at 60% or 50% LIHTC or HOME income limit.

1820 HOUSE

62-64 North Spring Street, Concord, NH

A historic building located in downtown Concord that offers;

- 3 two bedroom walk-up apartments
- 1 one bedroom walk-up apartment
- **Heat and hot water included**
- Off-street parking
- Private storage
- On-site laundry facility

YES___ NO___



Applicants must meet guidelines for Low Income Housing Tax Credit Program at 80% income limit.